



St. Mary's and St. Peter's Church of England Primary School

Headteacher: Helen Swain

Somerset Road, Teddington, Middlesex, TW11 8RX.

Telephone: 020 8943 0476

e-mail: info@smsp.richmond.sch.uk

RADISH ALL GOOD CATERING – SCHOOL MEALS

If you would like your child to have school meals, please complete and return the bottom portion of this letter indicating if you would like to have the **Half Termly or Weekly Option**.

We can offer a discount for meals paid in advance for the half term of £2.40 per meal (no refund option) **BUT IF YOU HAVE THIS OPTION YOUR CHILD IS COMMITTED FOR EACH HALF TERM**, otherwise the cost is £2.65 per meal payable weekly in advance.

Your child will remain on the schools meals register and follow on to the following half term's meals **unless we receive written notice by the end of the half term that they wish to cancel. We require at least one week's notice of cancellation for both weekly and half termly options – one week before the end of half term/term.**

All payments should be made by PMX and your choice of half termly or weekly option identified on the form below. If choosing the half term option please pay the amount stated in the school newsletter and displayed on the school website for the period, **IN ADVANCE OF MEALS BEING TAKEN**. If choosing the weekly option £13.25 is due on the Monday of each week.

Please advise the office before 9.30am if your child is coming into school late (eg has a doctor or dentist appointment) or if your child will be away from school so that we can adjust the register accordingly.

If you think you may be entitled to free school meals please come to the office and collect an application form.

RADISH ALL GOOD CATERING – SCHOOL MEALS

Child's Name: _____ Class: _____

School Meals starting from date: _____

My child is a vegetarian

My child has an allergy to certain foods: (MEETING REQUIRED WITH RADISH BEFORE STARTING)

I would like to sign up for weekly meals:

I would like to sign up for Half Termly meals and will commit for the half term:

I understand that I will make payment via PMX by the first day of term and will need to give written notice to cancel.

Signed

Date